

## **Creation Care Alliance of WNC Director Job Announcement**

The Creation Care Alliance of Western North Carolina seeks an experienced half-time director to lead a regional, faith-based environmental organization to a new and more effective level. The qualified candidate will be experienced in faith-based leadership, non-profit management and advocacy campaigns, and will be a strong communicator with good interpersonal and excellent computer skills. The preferred candidate will also have broad knowledge of environmental issues and earth stewardship and sensitivity to different faith communities. Salary is commensurate with experience.

The Creation Care Alliance of Western North Carolina is an inter-denominational network of people of faith and congregations who have united around a moral and spiritual call to preserve the integrity, beauty and health of God's creation.

To apply, send a cover letter and resume to [creationcare@wnca.org](mailto:creationcare@wnca.org) by January 30.

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## **Creation Care Alliance of WNC Director Qualifications**

Among the qualifications the successful candidate for the CCAWNC Director position will have are:

Faith-based leadership and knowledge of environmental problems and solutions

- ordination or experience in faith-based leadership
- knowledge of and sensitivity to different faith communities
- current and continuously updated knowledge and understanding of environmental issues and Earth stewardship
- a passion for Creation and caring for it

Non-profit management experience

- a minimum of 5 years non-profit or faith community management experience
- fundraising and membership development experience
- experience in volunteer recruitment and management
- prior experience organizing advocacy campaigns
- leadership position on a board or steering committee

Interpersonal, communication and project management skills

- strong communication skills, both speaking and writing
- proficiency in computer skills including social media
- ability to work both independently and as part of a multigenerational team
- proven ability to work on several projects at once, set measurable objectives, maintain attention to details, meet deadlines, and report results in a timely fashion
- well-developed decision-making, problem-solving and interpersonal skills

## **Creation Care Alliance of WNC Director Job Description**

### **Function:**

- Provide direction and faith-based leadership toward attaining the organization's mission, strategy and annual goals and objectives.
- Assure that the organization has a long-range strategy that achieves its mission, and toward which it makes consistent and timely progress.
- With the chairperson, assist the Steering Committee to provide leadership to the organization.

### **Accountability:**

- Reports to and is evaluated by the CCAWNC Steering Committee and MountainTrue executive staff.
- Completes the required responsibilities in 20 hours per week.

### **Responsibilities:**

- Collaborates with the Steering Committee to plan and develop the programs, events and goals of CCA.
- Engages with and oversees action teams to implement the programs, events and goals of the organization.
- Promotes active and broad participation by volunteers and action teams in all areas of the organization's work.
- Develops individual and congregational membership throughout Western North Carolina.
- Nurtures ongoing and mutually beneficial relationships with partner congregations, individual members and other prospective supporters.
- Communicates the mission, programs, events and accomplishments of the organization to all relevant stakeholders.
- Oversees fundraising planning and implementation, including establishing strategies to approach donors and funders, submitting proposals and maintaining fundraising records and documentation.
- Recommends yearly budget for SC approval and responsibly manages the organization's resources within the budget guidelines.

### **Additional Obligations:**

- Serves as a public advocate, aware of and involved in regional, national and global environmental eco-justice issues that are of interest to communities of faith.
- Serves as an educator and thought-leader in the community, speaking at CCAWNC functions and communities of faith, and coordinating eco-justice efforts among various communities.

### **Short term goals:**

- Raise \$40,000 in the first year
- Build a diverse steering committee
- Engage 10 new congregations and 100 people of faith in the first year